Request for Proposal (RFP)

Empanelment of Training Partners for STT (Short Term Training) Programs – Haryana

Issued by: Instrumentation Automation Surveillance & Communication Sector Skill Council (IASC-SSC)

1. Background

The Instrumentation Automation Surveillance & Communication Sector Skill Council (IASC-SSC) is an autonomous, industry-led, not-for-profit organization functioning under the aegis of the Ministry of Skill Development and Entrepreneurship, Government of India, and supported by the National Skill Development Corporation (NSDC).

To strengthen skill development and enhance employability across sectors related to instrumentation, automation, surveillance, and communication, IASC-SSC invites proposals from eligible organizations for empanelment as Training Partners (TPs) for the implementation of **Short-Term Training (STT) programs** aligned with approved Qualification Packs (QPs) and National Occupational Standards (NOS).

These programs aim to provide industry-relevant training and certification to candidates, enabling them to acquire market-relevant skills and improve their employment opportunities.

2. Geographical Focus – State of Haryana

As part of its efforts to support the skill development ecosystem in the **State of Haryana**, this Request for Proposal (RFP) seeks to empanel competent Training Partners for the implementation of **Short-Term Training (STT) programs** across the State.

The empanelled Training Partners shall support the rollout of STT programs in coordination with relevant state authorities, industries, institutions, and enterprises operating across Haryana. These programs aim to provide structured skill training aligned with industry requirements and national skill standards.

Training Partners will be responsible for mobilizing eligible candidates from various districts of Haryana and delivering training programs in accordance with the standards prescribed by IASC-SSC.

Where applicable, the programs may be implemented in coordination with the **Haryana Skill Development Mission (HSDM)** and other state-supported initiatives in alignment with national skill development frameworks.

Empanelled Training Partners must demonstrate adequate operational capacity, infrastructure, qualified trainers, and industry linkages to effectively implement training programs across the State.

3. Objective

The objective of this RFP is to empanel competent Training Partners to implement **Short Term Training (STT) programs** that:

- Provide structured skill training aligned with QP/NOS standards.
- Enhance employability and industry readiness of candidates.
- Support industries by creating a skilled workforce in relevant sectors.
- Facilitate certification through IASC-SSC-approved assessment processes.
- Promote industry-aligned skill development across the State.

Empanelment shall enable participation in training projects undertaken by IASC-SSC under various government and industry initiatives.

4. Scope of Work

The empanelled Training Partner shall be responsible for:

- Mobilization and registration of eligible candidates for STT programs.
- Establishment and maintenance of training infrastructure in compliance with prescribed standards.
- Delivery of training programs aligned to approved Qualification Packs and National Occupational Standards.
- Deployment of qualified trainers and support staff.
- Ensuring candidate documentation and Aadhaar-based verification wherever applicable.
- Coordination with IASC-SSC-approved Assessment Agencies for third-party assessments.
- Uploading candidate data and training records on the SIDH portal or other designated platforms.
- Facilitating certification processing and distribution.
- Supporting placement assistance and industry linkages wherever applicable.
- Maintaining proper records, documentation, and compliance with IASC-SSC guidelines.

5. Eligibility Criteria

Interested organizations must meet the following minimum requirements:

- Registered legal entity (Trust / Society / Section 8 Company / Pvt. Ltd. / Ltd. Company / LLP).
- Minimum **3 years of experience** in skill training, vocational education, or capacity building programs.
- Demonstrated experience in implementing skill development or training projects.
- Annual turnover of at least **₹500 lakh**.
- Operational presence and capacity to implement training programs across assigned geographies.

• Availability of adequate training infrastructure, trainers, and operational teams.
• Not blacklisted by any Government body / NSDC / SSC.

Preference may be given to organizations with prior experience in **technical, industrial, automation, surveillance, electrical, or communication-related sectors**.

6. Operational Requirements

Empanelled Training Partners must ensure:

• Availability of qualified trainers and domain experts.
• Access to appropriate infrastructure and equipment for conducting training programs.
• Compliance with IASC-SSC branding and operational guidelines.
• Alignment with QP/NOS standards and training curriculum prescribed by IASC-SSC.
• Timely coordination with assessment agencies for scheduling assessments.
• Maintenance of candidate records and training documentation as required.

7. Quality Assurance & Monitoring

IASC-SSC shall monitor the implementation of training programs through:

• Periodic monitoring visits and audits.
• Batch verification and candidate validation.
• Review of training delivery and infrastructure compliance.
• Evaluation of performance based on assessment outcomes, placement support, and adherence to operational guidelines.

Non-performance or deviation from guidelines may result in suspension or de-empanelment.

8. Proposal Submission

Interested agencies shall submit the following:

• Organizational profile and registration documents.
• Details of skill training experience and past projects.
• Information on training infrastructure and trainer availability.
• Industry partnerships or employer linkages (if any).
• Financial statements for the last three years.
• PAN, GST, and other statutory registrations.
• Declaration of non-blacklisting.

Detailed submission timelines and evaluation criteria shall be communicated separately.

9. General Terms

- Empanelment shall be valid for a defined period as determined by IASC-SSC.
- Empanelment does not guarantee allocation of targets or financial commitment.
- Allocation of training targets shall be subject to project approvals and performance evaluation.
- IASC-SSC reserves the right to accept or reject any application without assigning any reason.

IASC-SSC seeks capable and credible partners to strengthen the skill ecosystem and develop a trained workforce aligned with industry requirements. Eligible organizations are encouraged to submit proposals as per the prescribed guidelines.

Last Date of Submission of Documents: 22nd March 2026

For any query kindly connect on:
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